



Minutes of the Parish Council Meeting of Keresley Parish Council
 held on Tuesday 13th November 2018
 Venue: Keresley United Reform Church, Bennetts Road, Keresley @ 19.00 hours

Present:			
Cllr S Camwell	Chair	Cllr C Wood	
Cllr J Passmore		Cllr R Weaver	Arrived 20.15 due to previous meeting
Cllr A Middleton			
Mrs B Bland BB	Locum Clerk		

In attendance: Cllr G Williams and Cllr J Birdi.
There were 4 members of the public attending.

1. Welcome & Apologies

Apologies received from Cllrs T Gudgeon and S Redhead. Cllr Camwell welcomed Councillors and Members of the public, opened the meeting and invited public questions.

2. Public Participation

- Planning applications on proposed developments to commence consultation; Whitepaper advises all infrastructure should be in place with road funding secured.
- Colin Knight meeting on 5th November 2018 for Keresley, Allesley, Filongley and Corley parish councils was cancelled at short notice (reason given personal reasons).
- Recent comments in the Coventry Telegraph suggested quantities of new housing will make Keresley a small town. There has been no peace of mind since 2007; no house building should commence without new road infrastructure. Fivefield Road is weight restricted and is not strong enough to hold plant vehicles.
- Planning applications to be submitted will be “outline applications”. On the hotel and garage site scoping comes before outline planning; greenbelt was taken out the Local Plan and approved.
- Colin Knight meeting to be arranged to discuss all routes and new link road before advance. Wyevale do not want to sell the land owned by Coventry City Council on a 50 year lease.
- 106 payment and conditions; Bellway not keen on infrastructure but have obligation to put in roads. Developers should be working together regarding new relief road and associated infrastructure.
- The new Amazon site and Jaguar plant road network put in – there is a problem with HGVs and articulated vehicles going up Long Lane with an accident waiting to happen; there is an “abundance of traffic”.

Cllr Williams explained if any resident can record vehicle registration plates and call in to the Travel Co-ordinator at Amazon, then drivers will be advised they cannot use this route again. A routing agreement is agreed and in place and should be adhered to.

Locum Clerk Mrs Barbara Band c/o Meriden Parish Council, 55 James Dawson Drive, Millison’s Wood, Coventry, CV5 9QJ. T: 01676 522474 M: 07767 162423 E: barbarablandmpc@btconnect.com or clerk@meridenparishcouncil.org.uk

Signed **Dated**

Cllr Birdi reaffirmed this point adding that recording vehicle registrations and calling in will be more effective. There is a localised agreement for Amazon consolidating 3 or 4 hauliers to reduce traffic impact. There is a planning meeting on 15th November at Upper Precinct, Coventry City Centre.

Cllr Passmore added that outline planning applications for 200 houses on Watery Lane and land to the West of Bennetts Road North are currently under developer area scoping. There will be 25% social housing allocation.

- The outline plans state 50 metres minimum outside of woodland for development to comply. The Woodland Trust would like to see 100 metres boundary for all interconnecting parties which is important for woodland protection and wildlife habitat.

Action: To be discussed with Marrons/Bellway at 20th November meeting.

- Warwickshire Wildlife Trust confirms Crested Newts in Pike Thorn Wood.

Action: To be discussed with Marrons/Bellway at 20th November meeting.

- Coventry City Council Housing Needs Survey indicate mix of houses and numbers to meet Coventry's housing allocation. There are 1350 empty properties within Coventry City.

Action: Cllr Williams to forward Coventry's Housing Needs Survey to Mrs Bland.

- New Homelessness Survey consultation is released by Coventry City Council.
- Geoffrey Robinson MP no longer holds surgeries locally is now hosting a surgery at Coventry City Council on Fridays.
- Travel Plan/Routing Agreement that is part of recent planning condition to be forwarded to Mrs Bland by Cllr Williams.

Action: Cllr Williams to forward Travel Plan/Routing Agreement to Mrs Bland.

- Fly Tipping concerns raised regarding Fivefield Road and Hollyfast Lane; Cllrs Williams and Birdi advised that there is a 5 day maximum clear up on all fly tipping reported. If this is not being complied with then let them know.
- Relief Road – at the junction of Long Lane/Tamworth Road 4/5 houses have been notified of compulsory purchase for relief road.
- Planning application has been submitted for the building of a small Church in Sandpitts Lane. Parish notification to follow.

Action: Consultation to be followed up with Planners to include Keresley Parish Council comments.

Cllr Camwell thanked residents for their input and went onto Council business.

3. Declarations of Interest

2a Personal Interests

None declared.

2b Prejudicial Interests

None declared.

4. Advisor

4.1 WALC Training 8th December 2018

Cllr Weaver advised that this training had been identified and will be delivered as Introduction to Councils specifically for Keresley. To make it cost effective Finham and Allesley PCs have been invited to attend.

4.2 Council Development Day 24th November 2018

Cllr Weaver advised that this day will be held at Meriden Sports Park and will concentrate on budgeting and precept.

5. Minutes of Last Meeting (9th October 2018)

The minutes of the last meeting were circulated prior to meeting and considered by Members. It was agreed that the minutes were an accurate record and approved. Cllr Passmore proposed approval seconded by Cllr Wood.

IT WAS RESOLVED Cllr Passmore proposed the minutes of the last Parish Council meeting held on 9th October 2018 be approved; seconded by Cllr Wood.

6. Finance

6.1 November Payments

The clerk circulated November payments approval list for consideration as follows:- Locum Clerk £205.21, Expenses £39.50, WALC Training £30.00, WALC Training £90.00, Best Host £42.00. Members approved payments for November totalling £406.71 which included the late addition of Best Host invoice.

IT WAS RESOLVED Members approved November payments totalling £406.71 listed as above; proposed by Cllr Camwell seconded by Cllr Wood.

6.2 Bank Account

The clerk advised that the HSBC safeguarding and security audit had now been concluded. Bank Statement name and address has now been amended and the first statement from 14 September to 31 October 2018 has been received advising the balance as at 31 October to be £5,868.71. There remains a problem with the set-up of electronic banking and currently a payments limit of £200 per payment per day needed to be increased. Members discussed and considered the recommended increase to £1,000 per payment per day and agreed this to be amended with HSBC.

Action: The clerk to contact HSBC regarding download of necessary forms and speak to Andy Peck, Business Manager.

IT WAS RESOLVED Members approved the increase to payments limit from £200 to £1,000 per payment per day. Proposed by Cllr Wood and seconded Cllr Passmore.

6.3 Internal Audit 2017-18

Members agreed this item be deferred to Council Development Day 24th November 2018.

6.4 Website Host

Cllr Passmore advised that the Web Host update had taken place and payment is due. An invoice for £42 was given to the clerk to add on to payments sheet for authorisation.

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Members unanimously agreed with this action and requested Cllr Passmore to proceed.

Action: Cllr Passmore to ensure all new email addresses and passwords are registered and working.

6.5 Budget & Precept 2019-2020

This item deferred to December’s meeting after Council Development Day and WALC Training for Budget/Precept setting.

Action: All

7. Standing Orders/Financial Regulations

Remains a work in progress and will be picked up at Council Development Day.

Action: Mrs Bland to complete.

8. Progress Reports

Clerk advised updates since last meeting:-

- Poplar Trees, Robert Aitkinson Way

Investigation now confirms the landowner to be Kings Oak Homes who are owned by Barretts David Wilson, Mercia Division. Contact has been made with Nick Smith, Technical Manager and we await his update. Cllrs Wood and Passmore request they be kept up to date and advise their wish to attend any arranged future on site meeting.

Action: Clerk to liaise and pursue.

- Littlejohn – External Auditor

Confirmation received that Exemption Certificate has been processed claiming exemption from review for 2017/18.

- Coventry City Council – Members & Election Team Manager

Clerk reported that the monitoring team have carried out their investigation regarding the anonymous letters and information received by Cllrs Camwell and Middleton. None of the information is confidential and can be sourced and downloaded within the public domain. Keresley is advised that the situation will continue to be monitored and if any more material is received then this should be forwarded to Mr West.

9. Clerk’s Report

Mrs Bland advised clerks actions may be picked up from agenda and October timesheet.

10. District/Ward Councillor Report

Cllr Williams and Cllr Birdi provided the following update:-

- Coundon Wedge – Cllr Williams reported Coventy City Council outline application to sell land. This went to Cabinet 2 weeks ago for the commissioning of land studies; Cabinet meeting opposition regarding is this land in Coundon Wedge?

- Cllr Camwell added that the land is not stable; houses have subsidence and who is responsible for the repairs and maintenance required? Cllr Williams advised the Council was waiting for settlement and then piling will be undertaken.
- Cllr Birdi advised Keresley, Allesley, Fillingley and Corley Parish Councils should be collectively working together for effective response to proposed developments.
- Cllr Williams advised that Coventry City Council is shortlisted for “Council of the Year”.
- Cllr Williams reported a meeting with Colin Knight re Relief Road did not take place; at short notice Mr Knight cancelled. Work continues on a traffic scheme with funding of 250K.
- Members discussed lack of police to enforce any traffic scheme and the new Fire Station is not fit for purpose; Cllrs Williams and Birdi advised all PCSO’s had been relocated to the City Centre. There will be further loss of services to be decided February 2019.

11. Correspondence & Communication

- Notices continue to be received by Mrs Bland regarding M6 works and are passed to Cllr Passmore for website/noticeboard updates.
- Clerk/Council Magazine received.
- Mayor’s invitation to attend Warwick Civic Event – Cllr Camwell look invitation and will personally respond.

12. Keresley Parish Matters

12.1 Remembrance Service

Cllr Camwell wished to record her thanks on behalf of Keresley Parish to Cllr Wood for attending St Thomas’s and laying the wreath; and Cllr Middleton for attending the Memorial Park and laying the wreath.

12.2 Footpaths

Covered in item 2 public participation by members of the public.

13. Planning Matters

13.1 Planning Update

Cllr Passmore has placed notification for land opposite Hall Brook Road and outline plan onto website. A meeting with Marrons and Bellway Homes is arranged for 20th November 2018.

14. Election of New Members 2019

Nothing to report.

15. Councillor Reports/Items for Future Agenda

Member’s requests for future agenda items included:-

- Noticeboard – Keresley Parish Council to be inscribed on it – Cllr Camwell.



16. Date of Next Meeting

The date of the next meeting is Tuesday 11th December 2018 commencing at 19.00 hours at Keresley URC, Bennetts Road.

The Meeting closed at 20.40 hours.