



Minutes of the **Parish Council Meeting of Keresley Parish Council**

held on Tuesday 12th March 2019

Venue: Keresley United Reform Church, Bennetts Road, Keresley @ 19.00 hours

Present			
Cllr S Camwell	Chair	Cllr C Wood	
Cllr T Gudgeon	Vice Chair	Cllr J Passmore	
Cllr S Redhead		Cllr R Weaver	
		Mrs B Bland BB	Locum Clerk

There were 3 members of the public in attendance.

1. Welcome & Apologies

Cllr Camwell welcomed Councillors and Members of the public and accepted apologies from Cllr Middleton who was attending the public meeting at the Hare & Hounds in his capacity as resident only; she opened the meeting and invited public questions.

2. Public Participation

Residents raised the following:-

- Is there any update on the relief road and route?

Unofficially Coventry City Council have the next 12 months to make up their minds; Colin Knight and Colin Whitehouse are working through the proposal and all parishes are asking the same questions being “which way are the roads going?” All services are beneath the road surface which will need access. The parish council reaffirmed the need for infrastructure to be in place before any building commences.

Cllr Gudgeon explained that Cllr Passmore sits on the Keresley Sustainable Urban Extension Committee. The bottom line is funding and plans need to be in place before any elements of development works commences i.e. roads, building, services.

Cllr Camwell reaffirmed developers cannot start new road without services in place; there needs to be some sort of order from planners, highways officers and developers.

Cllr Passmore advised that objections have been submitted regarding no clear infrastructure plan is in place and this needs to be up to date for traffic.

- In the minutes reference is made to the road going through Jubilee Wood? Which side of the Wood is road going and how much woodland will be lost from the suggested northern side?

Cllr Passmore advised that this is all rumour and what has been heard to date is public perception.

The parish council noted that a public meeting had been arranged for the same time by resident’s action group in the Hare & Hounds public house.

Locum Clerk Mrs Barbara Band c/o Meriden Parish Council, 55 James Dawson Drive, Millison’s Wood, Coventry, CV5 9QJ. T: 01676 522474 M: 07767 162423 E: barbarablandmpc@btconnect.com or clerk@meridenparishcouncil.org.uk

Signed **Dated**

3. Declarations of Interest

3a Personal Interests

None declared.

3b Prejudicial Interests

None declared.

4. Advisor

4.1 Annual Parish Meeting

Cllr Weaver advised that the Purdah period commences on 26th March 2019 until 10pm 2nd May 2019. During Purdah a parish council cannot promote its achievements or raise public awareness to the individual responsibility of its Members who may have attained good outcomes for an identified project. Therefore suggestion would be to cancel the Annual Parish meeting on the 9th April and use this date for a closed meeting with Colin Knight and Colin Whitehouse, and attend to any urgent business including April payments approval. The Annual Parish meeting to be advised after the Purdah period.

IT WAS RESOLVED Members approved the Annual Parish meeting be cancelled and replaced by a closed meeting with Colin Knight and Colin Whitehouse; proposed by Cllr Passmore and seconded by Cllr Redhead.

4.2 Re-arrange the Annual Meeting from 14th May to 7th May.

Due to the Locum Clerk’s availability to attend 14th May it is suggested that the Annual Meeting be brought forward to 7th May. This date is acceptable as the first date a parish council may meet following election date of 2nd May and Bank Holiday 6th May. The purpose of the Annual Meeting is for Members to formally complete Acceptance of Office, Code of Conduct, Chair and Vice Chair of Council, sub-committee membership, internal auditor and external audit exemption. It should be noted that this date will change if the election is contested.

IT WAS RESOLVED Members approved the change of Annual Meeting date from 14th May to 7th May; proposed by Cllr Gudgeon and seconded by Cllr Wood.

5. Minutes of last Parish Council meeting held on 12th February 2019

The minutes of the parish council meeting held on 12th February be approved.

IT WAS RESOLVED Cllr Redhead proposed approval of the Parish Council meeting minutes held on 12th February 2019 seconded by Cllr Wood.

6. Finance

6.1 March Payments

The clerk circulated March payments approval list for consideration as follows:-

Locum Clerk Remuneration	154.20
Inc. 68 miles @ 0.45p/mile	30.60
Expenses car parking	3.00

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WALC Governance & Accountability Smaller Councils 2018	3.00
SLCC Risk Management publication	6.00
Clerk Consultancy February 2018-June 2018	193.21
WALC Understanding & Responding to Planning Applications 6/4/19	15.00
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Members requested time sheet/log of hours worked for Clerk Consultancy February to June 2018 and authorisation from Cllr Gudgeon.

Action: Clerk to follow up.

IT WAS RESOLVED Members approved payments for March to the value of £420.01 proposed by Cllr Passmore and seconded Cllr Camwell subject to Cllr Gudgeon confirming log of hours worked by Clerk Consultant February – June 2018.

6.2 Bank Account

The cash book summary was circulated to Members for information. The balance at the bank currently is £4575.47 as at 28th February 2019.

6.3 Precept

The resident letter circulated to Members had been summarised in newsletter format. Members agreed 350 copies would be needed for distribution to residents and the clerk to organise.

Action: Clerk to arrange 350 copies; Cllr Gudgeon to receive copies and organise distribution; Cllr Passmore to map distribution.

6.4 HMRC

Nothing to report.

7. Policy Sub-Committee

Cllr Weaver advised her thoughts regarding a Governance Review for Keresley. Members were asked to consider the options and benefits. There was discussion about cross boundary being Nuneaton & Bedworth and Warwickshire where areas of Keresley fall into. Cllr Weaver went onto say that Solihull MBC are about to launch their new Charter for working with Parish and Town Councils. This is good practice and has been shared with and adopted by Warwickshire County Council. Consideration should be given to the growth of Keresley’s population with the proposed developments and also looking longer term to say 5 and 10 years in structuring the Parish in readiness for enhanced funding from new housing i.e. S106 and CILs. The Parish boundary will change as Keresley becomes bigger and it should be mindful that a Governance Review has to be requested to change the boundary of the Parish. Keresley Parish Council represents the residents and the size of the Parish determines the number of seats on Council; collectively as the population grows there will be more seats that will collectively give a greater voice.



The Clerk reminded Members that a Policy Sub-Committee meeting was needed and requested availability; Members agreed Saturday 11th May 2019 09.00-12 noon. The purpose of the meeting will be to continue working through governance including Website/Transparency Code; Year End Audit & PKF Littlejohn (deadline for submission confirmed as 1st July 2019) and Smaller Authority compliance; Brand/Logo.

Action: Members to meet as Policy Sub-Committee (Cllrs Passmore, Gudgeon, Wood and Redhead) on 11th May 2019 09.00 – 12 noon.

8. Progress Reports

8.1 Poplar Trees

Nothing to report.

9. Clerk’s Report

As agenda.

10. District/Ward Councillor Report

Nothing to report.

11. Correspondence & Communication

Cllr Camwell recorded the lack of support by MP for Coventry North West Geoffrey Robinson and stated he had been with ill health these past 2 years. There was no support from our MP’s regarding current development proposals. A letter to be written to Geoffrey Robinson MP requesting his support.

12. Keresley Parish Matters

12.1 Noticeboard

Cllr Gudgeon arranged for new logo to be circulated for comment; the feedback was positive with request for black font and the ‘K’ of Keresley to be removed from the green. Cllr Passmore is looking into noticeboard signage and website.

Action: Cllr Gudgeon to complete new Logo and Cllr Passmore to look into website and noticeboard.

12.2 Coventrians Sports Ground

Cllr Wood advised that he had met with the Club and it was sorted. There should be no more use of bad language and litter will be removed and not left at sports ground. The rubbish building up behind the bowling pavilion will also be removed. He further reported that surveyors have been seen at the Club adjacent to Thompsons Road with orange paint being sprayed onto road.

Cllr Gudgeon advised that there was a Covenant on the sports ground dating back to late 1950’s-60’s for 100 years, the purpose being for the sports ground to provide open green space for the local community. Nigel Smith should be contacted along with Land Registry to get title deeds and any conditions placed upon this site. The clerk was requested to look into.

The clerk suggested if she was to look into any Covenant for sports ground then she will also look into ownership of Poplar Trees.

Action: Clerk to contact Land Registry to obtain Title Deeds for land above

13. Planning Matters

13.1 Planning Updates provided by Cllr Passmore:-

- Keresley Urban Extension

Plans in place for link road and infrastructure corridor. Parts of Holbrooks incorporated into housing development.

- Hounds Hill

Nothing to say as to who is developing the blue/green corridor identified; Developers S106/CILs funds – who is responsible? Who should the Parish engage with?

- The Covenant on Sports Ground – how will this sport and recreation facility be relocated?
- Cllr Wood advised Taylor Wimpey do not know what is going happen; currently there is nothing included for community centre, GP surgery, education and social care?
- Woodlands/Trees/Hedgerows

It is noted that what was been removed has disappeared from proposals with planning.

Action: Cllr Passmore to check roundabout site.

- Taylor Wimpey Consultation

During the recent drop in session the following information was gleaned; no bungalows, 25% social housing, there are two housing associations interested and Bromford Housing is interested in building their own dwellings rather than buying from developers.

- Thompsons Road

The outline planning submission has been responded to and all comments recorded. Any further comments should be sent to Cllr Passmore to be included in his response on behalf of Keresley. Keresley Parish Council is meeting Taylor Wimpey and their Agent Pegasus on 14th April 2019 under closed meeting conditions.

Cllr Weaver advised that any parish without a Neighborhood Development Plan will receive 15% of CIL funding (Community Infrastructure Levy), therefore it is imperative that Keresley engages with Coventry City Council.

Cllr Camwell reported access issues to IT and also Coventry City Council web site to download planning applications and associated documents. Cllr Weaver suggested Keresley Community Library could be used to book computer time and access to Coventry City planning portal. Hours of opening were considered restrictive; clerk to look into for next meeting.

Action: Clerk to contact Keresley Community Library for times of opening and booking of computers for access to Coventry City Council planning portal.

13.2 Keresley Sustainable Urban Extension

- Urban Extension Development

Marrons/Bellway should be using all the supplementary planning documents; they have ignored trees, parks, open green spaces and the draft 2018 documents. The proposal needs to list all supplementary planning documents used that are current so it cannot be said that they did not know.

The deadline for submission is 22nd March 2019.

Action: Cllr Passmore to draft response on behalf of Keresley Parish Council. ALL to email additional comments to Cllr Passmore.

13.3 Highways

Colin Knight has confirmed his availability to meet with Keresley Parish Council on 9th April 2019. He will be bringing Colin Whitehouse with him.

Action: KPC Members to meet with Colin Knight and Colin Whitehouse under closed meeting conditions on 9th April 2019. Clerk to confirm.

Cllr Gudgeon left the meeting at 20.30 hours due to family commitments.

14. Election of New Members 2019

Cllr Weaver advised 3rd April 2019 4pm deadline for receipt of nomination forms. Clerk to contact Liz Read, Electoral Manager for application pack downloads. Guidance may be obtained from WALC.

Action: Clerk to contact Coventry City Council monitoring team for update and application pack downloads.

15. Councillor Reports/Items for Future Agenda

Nothing to report.

16. Date of Next Meeting

The date of the next meeting is Tuesday 9th April 2019 commencing at 19.00 hours at Keresley URC, Bennetts Road, which will be a closed meeting. The next meeting for resident attendance is the Annual Meeting on 7th May 2019.

The meeting closed at 20.45.